



USAGE OF THE KWAJALEIN YACHT CLUB

The following are the terms and condition for usage of the Kwajalein Yacht Club facility for a private function not directly sponsored by the Kwajalein Yacht Club.

1. Prior approval by a majority of the Executive Board is required
2. The event must be written into the events calendar:
 - a. POC of event with phone number.
 - b. Time of event.
 - c. Purpose of event.
3. Any damage and/or theft are the responsibility of the POC for the event.

Fee Structure

		Cost	Deposit
Exterior Usage Only	KYC Member	Free	\$300 cash
	Non-Member	\$50	\$300 cash
Full Clubhouse Usage	KYC Member	\$50	\$300 cash

Checklist

	Checked
Only masking tape is allowed for hanging decorations. No staples, screws, nails, pins, hot glue, double sided tape, duct tape, etc... to be put into or attached to the clubhouse or the boat bar.	
All trash has been picked up.	
All trash bags have been removed from the trash containers and taken to the dumpster by Camp Hamilton.	
All recyclable containers have been emptied and bags taken to the dumpster by Camp Hamilton.	
All trash & recyclable containers have new bags installed.	
All decorations have been removed, including all tape.	
Tables & chairs have been cleaned off and stacked under the pavilion.	
The pavilion deck has either been swept or hosed off.	
No damage to the Club House or KYC property.	

I have read and agree to the above-mentioned conditions and will forfeit my deposit and pay for excess monetary damages that may occur if these conditions are not met and signed off by a member of the KYC Executive Board.

Event POC

Date

Deposit Received by KYC

Date

Club checked by KYC

Date

Deposit Received by Event POC

Date